

**Work Progress on Individual Audits
2011/2012**

Project	Progress as at 30 November 2011	Days Allocated 2011/12	Days Taken 2011/12
Audits Brought forward – 2010/2011			
Benefits Administration	Final report – 15 07 11	-	5.2
Data Quality - WATFORD	Final report – 12 08 11	-	7.4
Council Tax	Final report – 15 07 11	-	7.7
NNDR	Final report – 15 07 11	-	6.0
FMS – Reconciliations	Final report – 08 04 11	-	0.1
Budget Monitoring – WATFORD	Final report – 04 04 11	-	0.1
VAT (Deloitte & Touche)	Final report – 30 06 11	-	
IT - Information Governance (Deloitte & Touche)	Updated Draft report – 17 10 11	-	
IT - Remote Working (Deloitte & Touche)	Draft report – 25 05 11	-	
2010/11 Audits – Total (WBC staff days)		-	26.5
2011/2012 Audits			
Shared Audits			
Payroll		15	
Recruitment	Work in Progress	8	1.2
NNDR		15	
Council Tax		15	
Benefits		25	
Creditors		15	
Debtors		15	
FMS Reconciliations	Work in Progress	25	1.3
Insurance	Final draft report – 07 11 11	10	12.0
IT - Network Controls – follow up		5	
IT - Disaster Recovery and Back-up		10	
IT – Project Management (Deloitte)	Final report – 15 11 11	10	10.0
IT - Asset Management		5	

Project	Progress as at 30 November 2011	Days Allocated 2011/12	Days Taken 2011/12
IT - Virus Protection		5	
COA – Post Implementation Review	Work in progress	20	12.9
Watford BC			
Income Collection		15	
Benefits Subsidy Claim	Final report – 17 10 11	8	7.9
Benefits Overpayments	Work in progress	8	0.2
Treasury Management		6	
Budget Monitoring		8	
Construction Industry Scheme (CIS)	Draft report stage	5	6.0
Section 106	Final report – 14 11 11	8	13.2
Financial Procedure Rules	Draft report stage	4	3.2
Hospitality	Draft report stage	3	2.3
Money laundering	Draft report – 29 09 11	5	5.7
Current Contracts (Vehicle Maintenance)	Draft report – 27 10 11	10	17.0
Home Improvement Grants	Final report – 02 09 11	10	9.6
Museum	Final report – 12 08 11	10	10.2
CSC	Work in progress	5	0.5
External Audit Recommendations – follow up		8	
Additional Audit			
West Herts Crematorium	Final report – 14 07 11	0	1.9